

Write To Think Think To Write

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Table of Contents

Preface	vi
Acknowledgements	vii
Part One: From Paragraphs Toward Essays	
Unit 1 The Beginning	1
Phases of Writing	1
Methods of Paragraph Development	5
The Structure of a Paragraph	5
Topics versus Topic Sentence	6
The Characteristics of a Good Paragraph	9
Writing Tools and Strategies	13
Unit 2 Elements of Writing	
A Quick Review of Different Modes	17
Choosing the Right Approach	18
Enumeration Paragraphs	19
Check List: The Structure and Organization of a Good Paragraph	21
Scoring Rubric: Paragraph	22
Process Paragraphs	23
Narrative Paragraphs	26
Division and Classification Paragraphs	28
Comparison and Contrast Paragraphs	30
Cause and Effect Paragraphs	33
Definition Paragraphs	35
Example and Illustration	37
Description	39
Argument and Persuasion	42
Practice Methods of Development	44
Unit 3 From Stage II Paragraphs Toward The Longer Compositions	45
How to Construct a Thesis Statement	48
With Blueprint	49
Without Blueprint	51
From Stage II Paragraphs Toward 5-Paragraph Essays	51
How to Motivate Your Reader	53
Structure of a 5-Paragraph Essay with Blueprint	55
Sample Essays with Blueprint	57
Sample Essay without Blueprint	59

Major Types of Essays	61
Writing an Argumentative essay—The Introduction	62
Model for a 4-paragraph Argument Essay	63
Helpful Phrases and Sentence I	64
Helpful Phrases and Sentence II	65
Helpful Phrases and Sentence III	68
Understanding the Essay Question	70
Paraphrase or Restate Your Essay Question	71
Test Yourself	77
More Tips for Writing Essay	81
Essay Questions	81
Let's Write the Essay	82
I-Writing the Essay Introduction	83
II-Writing the Body Paragraphs	84
Areas of Grading	87
I-Model answers Written by an IELTS Examiner	87
II-Student Answers	90
Final Notes	93
Test Yourself	96

Part Two: Letter Writing

Unit 4 IELTS General Training: Task 1	98
Structure of Effective Letters	98
Types of Letters	103
Complaint	103
Request and Inquiry Letters	110
Job Application Letters	115
Personal Letters	120
Formal Business Letters	125
Test Yourself	131

Part Three: Academic IELTS

Unit 5 Academic Writing: Task 1	134
I-The A.B.C. of Graphic or Pictorial Information:	
Charts, Tables and Diagrams	135
Bar Charts	135
Pie Charts	138
Line Graphs	140
Tables	143
Diagrams	144
II-Task 1: Important Writing Tips	146
Practice Makes Perfect	146
First Paragraph: Introduction	148
Body Paragraphs	149

Final Paragraph: Conclusion	149
Helpful Phrases	150
III-Task 1: Lessons, Key Points and Models	151
Lesson 1: Describing a Graph over Time	151
Lesson 2: Describing an IELTS Pie Chart	154
Lesson 3: IELTS Process Diagram	156
Lesson 4: IELTS Bar and Line Graphs	159
Lesson 5: Describing Graph Trends	163
Lesson 6: Bar Chart Exercise	164
Lesson 7: Line Graph Worksheet—Gap Fill	165
Lesson 8: Compare and Contrast Language for Graphs	166
Lesson 9: IELTS Graphs: A Common Mistake	169
Lesson 10: IELTS Tables	171
IV-Writing Task1: Questions and Model Answers	173
V-Writing Task 1: Completion Exercises	184
Appendix	191
Writing Templates	194
Writing Templates: Thesis Statements	194
1. Comparison/Contrast Templates	194
2. Proposition Templates	195
Agreement	195
Disagreement	195
Hedged Disagreement	196
3. Thesis Statements Taken or Accepted from	
Excellent High School Essays	197
4. Introduction Templates	198
5. Conclusion Templates	201
Task 2 Questions	202
More sentences, phrases and words to use	205
Task 1 Questions—General	210
Task 1 Questions—Academic	212
Scoring Rubrics	222
Correction Symbols	225
Bibliography	226

Preface

Most Iranian students studying English Literature, Translation or Teaching English as a Foreign Language (TEFL) need to write essays and reports for exams and course work. There are also some who have to take the international standard tests such as TOEFL and IELTS. Yet writing in good academic English is one of the most demanding tasks students face. This book aims to help such people reach this goal.

Part One of **Write To Think: Think To Write**—Essay Writing—allows students to easily find the help they need. This part is divided into three units, which contain samples, explanations and exercises for use in the classroom or self-study. There are also sections on the key skills of analyzing different modes of writing, such as argument, cause and effect, comparison, definition and academic style. Another section deals with a range of writing modes of TOEFL Independent essays and IELTS Task 2 essays, as well as five paragraph essays for students wishing to maximize their academic potential.

Most of us are capable of writing a satisfactory letter, but few of us have the time and mental energy to deal with the countless letters that life today seems to demand of us. Part Two of this book focuses on types of letters that IELTS applicants are likely to face when taking IELTS General Task 1. In this part of the book resourceful lists of words, phrases, sentences, and sample letters are given to help you to express yourself on the required subjects in your own voice and style.

Part Three of **Write To Think: Think To Write** prepares IELTS applicants for academic Task 1. This part is designed for both self-study and classroom use. It is divided into five sections focusing on specific terminology, structures, and formats of Task 1.

This practical and easy-to-use book will prove a valuable guide to writing in English. Its comprehensive, step-by-step approach, building gradually in complexity, reinforced with a wealth of examples and opportunities for practice, provides the solid foundation in reading and writing skills that many of our students may lack or only partially may have acquired.

This book provides a simple system to improve student writing.

This book encourages students to think critically and sharpen their editing skills. Samples were selected in a way that are meant to be interesting without being overly complex, that are long enough to demonstrate the presentation and development of a thesis but are not so long as to discourage the novice reader and writer.

Write To Think: Think To Write assumes that students have things to say about their goals, families, jobs, college, personal interests, and the world around them. Throughout the book students are given opportunities to express themselves on a range of issues, then examine and improve their words, sentences, and paragraphs. Above all, **Write To Think: Think To Write** connects critical thinking with grammar and mechanics.

This book is designed to serve a variety of students. Writing exercises and sample paragraphs and essays cover a range of interests – sports, history, politics, jobs, science, the media, and world events.

This book does not teach writing in isolation. It assists students with the writing tasks they encounter in other courses and in their jobs. It helps students acquire skills and develop confidence as writers by engaging them in their own writing. With its straightforward approach and improved layout, it will be a book many students will come to regard as an essential companion to their university lives.

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