

# **English**

**For the Students of**

# **Accounting**

Volume 1

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## Preface

English for the students of accounting is a book for use of undergraduate students. The main focus of the text is the financial accounting; however, it follows an integrated syllabus as well as covering academic topics. We hope that students will also benefit from the cost/costing and auditing subjects. A needs analysis was run to select proper topics in terms of intended learners' interest, their proficiency level, and the difficulty of the passages. As a result, text allows the communicative aspects of learning to be fostered and linguistic competence to be developed.

The book is organized into thirteen chapters and each chapter consists of a reading passage and a number of activities. Activities are mostly divided into six parts, as described below:

Part one: true or false questions to check students' general understanding of the passage. Part two: multiple choice questions to develop students' reading skills such as skimming, scanning, making inferences, paraphrasing, and finding main ideas. Part three: matching measuring students' understanding of the content on the passage. Part four: translation of a new passage relevant to the main topic of the chapter. The main objective of this part is to familiarize students with reading and translating skills. Part five: vocabulary study that derived from the passage. Part six: puzzle.

Finally, some abbreviations used in the text for simplicity that are as follow:

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<i>e.g.</i>	It is an abbreviation for Latin " <b>exempli gratia</b> ", means " <i>for example</i> ".
<i>etc.</i>	It is an abbreviation for Latin " <b>et cetera</b> ", means " <i>and other things</i> ", or " <i>and so forth</i> ".
<i>i.e.</i>	It is an abbreviation for Latin " <b>id est</b> ", means " <i>that is to say</i> ".
<i>vis a vis</i>	It is a French phrase that means " <i>face to face</i> ", often used as " <i>in relation to</i> ", " <i>counterpart</i> ".
<i>viz.</i>	It is an abbreviation for Latin " <b>videlicet</b> ", means " <i>namely</i> ", " <i>that is to say</i> ", and " <i>as follows</i> ".
<i>vs.</i>	It is an abbreviation for Latin " <b>vertere</b> ", means " <i>versus</i> " or " <i>against</i> ".
\$	"Dollar".

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The authors would like to emphasize that the job is not devoid of flaws, so we would highly appreciate it if professors and students would send their comments on any aspects of the textbook to the authors: [a\\_berahman@yahoo.com](mailto:a_berahman@yahoo.com)